

City of Motley Newsletter

Winter 2018

December 14, 2018

City Hall is open 9:00am-4:00pm, Monday-Friday

Important Dates

December 24th & 25th: City Hall closed for Christmas holiday

January 1st: City Hall closed in observance of New Year's Day

January 21st: City Hall closed in observance of Martin Luther King, Jr. Day

February 18th: City Hall closed in observance of Presidents' Day

Regular City Council Meetings: 2nd Monday of every month, 6:30pm, City Hall

Regular Planning Commission Meetings: last Tuesday of every month, 6:30pm, City Hall

Contact City Hall with any questions or concerns.

Notes from the Clerk-Treasurer's Office

We have a lot of information at City Hall, including senior resources, available programs to conserve water and reduce utility costs, area attractions, etc. Feel free to stop by and pick up one of the many brochures we have!

If you are building an addition, a garage, re-roofing, installing a new water heater, re-modeling, etc., you ***NEED a Land Use and/or Building PERMIT***. Before planning or starting any construction, please contact the City's Planning & Zoning Specialist Darrin Welle at 218-895-4142 and the City's Building Inspector Scott Sadusky at 612-986-7644. Contacting them ***prior to the beginning of the project*** will ensure all zoning, setback, and building issues are resolved before any costs are incurred. Failure to obtain the proper permit(s) before beginning construction may result in increased costs.

Items for Sale! The City of Motley has items no longer being used available for sale. Items include 270 gallon totes, old street signs, desks, chairs, and other miscellaneous office furniture. We will also be selling the 2001 Ford Crown Victoria patrol car and 1997 Chevrolet 1500 Cheyenne public works truck with attached plow. Vehicle sales will be completed via online auction and we will post a link on the City website when they go up for sale. Look on the City website under *Items for Sale* for a full list of items and links to any online sales. If you have any questions, please contact Public Works Director Bruce Brotherton at 218-352-6649 or stop by City Hall.

Notes from the Fire Department

FIREFIGHTERS WANTED! The Motley Fire Department is accepting applications for volunteer firefighters. Applicants must be a minimum of 18 years of age, have a valid Minnesota driver's license, live within an acceptable response time area and be able to pass a physical examination. Firefighters receive \$9.00 for each call/meeting/training attended. Fully vested members of the FD Relief Association receive \$2,000/year of active service upon retirement. Application forms are available at Motley City Hall located at 316 Hwy 10 S., on the City's website, or by calling 218-352-6200. Applications will be reviewed on an ongoing basis.

Notes from the Police Department

If you wish to speak with an officer or want to report a crime or suspicious activity, please call the Morrison County Sheriff's Office at 320-632-9233. They will contact a Motley Officer if they are on duty or send a deputy to assist you. You can also call the Motley PD office phone at 218-352-6370, and if an officer is not in the office it will transfer you to the Sheriff's Office.

The City of Motley has a drop box to dispose of unwanted prescriptions located in the entryway at City Hall. Medication must be kept in their original container and personal information should be removed or covered up with black marker. Residents can drop off their unused or expired medications so that they can be disposed of safely and properly. The box is accessible during normal business hours at City Hall.



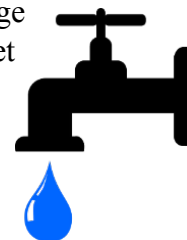
Please remember to drive safely this winter season and give yourself extra time to reach your destination. Also remember to line up a sober driver for your holiday celebrations and parties. Let's make sure we all make it home safe and are able to enjoy the holiday season with our families!

Notes from the Public Works Department

Please note that City Ordinance indicates carts are supposed to be placed for pickup no earlier than 6:00 p.m. of the afternoon preceding the collection day, and no later than 6:00 a.m. on collection day to ensure your pickup is not missed. Remember to face the lid opening toward the street or alley (handle toward house) and place carts approximately 3 feet apart to allow for mechanical pickup. Please remove carts after collection on the same day unless otherwise directed by City Hall. Carts should be removed from curbside during all other times. **This is especially important now that the plows are out!**

The Public Works Department would like to encourage residents to keep their yards clean and buildings maintained, not only to avoid a nuisance violation, but to keep our City looking nice.

HIGH WATER BILL??? Did you know that the most common cause for a high water bill is running water from your toilet? The average running toilet can waste up to 200 gallons a day! That can add up to an additional 6,000 gallons per month to your usage charges. If you receive your utility bill and your water usage is high, first check if your toilet has been running. *This may not be obvious!* To check if your toilet is running, take the lid off the tank, drop some food coloring in, and wait 15 minutes. If color shows up in the toilet bowl, there is a leak. If your toilet is not the cause, try checking for other leaks. To do this, take a meter reading and turn off all water-using appliances. After 30 minutes, check the meter again. If there's a change, you may have a leak.



Please remember to pick up after your dogs. If you need a space for your furry friend to run around, check out the Pet Stop & Recreation Area behind BP: it's fenced in and has dog bags available to clean up after your pet.



The ice **SKATING RINK** located at the Pet Stop and Recreation Area behind BP is iced and ready to go! There are a limited number of skates in the warming house available for public use. Remember to return the skates when you are done with them so others may enjoy them as well.

As soon as we get enough snow, make sure to check out the sledding hill located in the Motley Industrial Park west of Curtis St W.



Ordinance Updates

Over the last few months, the City Council and staff have worked hard to update several local ordinances. If you missed the newspaper publications, please see the notable updates below. To view the ordinances in their entirety or if you have specific questions, please visit City Hall, email the City Clerk at cityofmotley@brainerd.net, or call 218-352-6200.

DOGS & CATS:



- Pet licenses will now expire every year on May 31st rather than one year from the issue date. Implementation procedures for those who already have their pets licensed will be sent at a later date with a license renewal reminder. **All dogs and cats need to be licensed** on or before June 1st of each year. To acquire a license, fill out a Pet License Application form (available at City Hall or on the City website) and return it to City Hall with a copy of their current rabies vaccination. The license fee is \$5 per pet, per year. License renewals received after June 1st will incur a \$5 late fee in addition to the \$5 license fee. A metal tag with your pet's license number will be issued after payment and must be worn at all times by the pet on a collar. *Failure to license your pet may result in an administrative fine of \$100.*
- **No household may have more than three (3) adult dogs or four (4) adult cats unless prior Council approval is given.** An adult dog or cat shall be any dog or cat over the age of three months. In addition to the separate limits, **no household shall possess more than five (5) total adult dogs and cats.** In the event a household has more than the limit of four cats or the combined limit of five dogs and cats *prior* to this ordinance going into effect, the resident may retain the animals until they no longer have them **if they are properly licensed at the time this ordinance goes into effect.** Once a resident no longer has the animal(s) that are over the limit(s), the resident will become subject to the number of dogs and cats allowed.

ANIMALS:

- **HEN CHICKENS:** The keeping of hen chickens allowed in the Residential 2 zone **for residents who acquire the proper permit** from the City. For a complete description of the requirements and a permit application, visit City Hall. **ROOSTERS ARE NOT ALLOWED under any circumstances.**
- **NON-DOMESTIC AND FARM ANIMALS:** These animals are **NOT ALLOWED** within City limits. For those residents who already have these animals ***in compliance with prior ordinances***, exceptions may be made. There is a form available at City Hall to request an exception. For those residents with animals already known to the City, this form will be mailed to you. The City Council will review all exception requests at an upcoming City Council meeting. If you have questions about whether or not you need to request an exception, please contact the City Clerk.

RECREATIONAL VEHICLES:

- Residents may only have **one** RV in outside storage (i.e. not in a garage) and must follow all setback and other placement restrictions (such as not storing RV's in your front yard). An RV **CANNOT** be used as a dwelling, other than in very limited circumstances, and may require a permit. Please contact City Hall if you currently have an RV, or want to place an RV, on your property to ensure you are in compliance.

ADMINISTRATIVE CITATIONS:

- **CITY ORDINANCE VIOLATIONS:** Administrative citations *may* be issued to anyone violating certain city ordinances. This is an *optional* administrative procedure that may be taken by the City to provide the public and the city with an informal, cost effective and expeditious alternative to traditional criminal charges. Fees vary based on the violation, and the City, in its discretion, may choose not to initiate an administrative offense and may bring criminal charges in the first instance. A full list of administrative offenses and fees may be viewed at City Hall.

- **TRAFFIC OFFENSES:** Administrative citations *may*, when deemed appropriate by the issuing peace officer, be issued for certain traffic offenses, as permitted by M.S. 169.999. Administrative citations provide a cost effective alternative to traditional traffic citations and typically have no effect on a driver's record. A uniform fine of \$60, as prescribed by the state, will apply to all administrative **traffic** citations.

2019 FEE SCHEDULE:

- Most fees have remained the same. Notable changes can be found below. Please note that this is a summary of changes. **A full copy of the 2019 fee schedule can be viewed at City Hall during normal business hours.**

Planning and Zoning Department

Administrator hourly charges for Land Use permit review & extra site visits/inspections: \$50/hour
 'Keeping of Hen Chickens' and 'Recreational Vehicle' permits: \$35

Building Department

Building Official hourly charges: \$45/hour
 Plan review fees for residential & commercial building permits: 65% of permit fee
 Plumbing, residential remodel: \$7/trap
 Plumbing, new construction: \$50 (\$75 for more than 3 bathrooms)
 HVAC, residential (4 or fewer units) new construction: \$100 (includes up to 3 inspections)
 HVAC, commercial/industrial/institutional: 1.5% of mechanical project (minimum \$50)

Administrative Offense Citations

Animal - causes damage, attacks human or animal, unlicensed: \$100
 Nuisance related violations, inhumane living conditions for animal, illegal tobacco sale to minor, snowmobile and ATV related violations: \$75
 Animal - habitual noise, running at large (double for add'l violation in same year): \$50
 Curfew violation for minors: \$50

Fire Department

Emergency Fee (any rescue operations, motor vehicle accident, etc.): \$400 (1st hour), \$200/hour after

Senior Nutrition

Diner's Club (a program of Lutheran Social Service) meal tickets are available for purchase at City Hall for adults 60+ and their spouses. *Program registration is required; the form is available at City Hall.* Suggested donation is \$4.00 per ticket, and you may purchase more than one ticket at a time. ***Due to lack of interest, tickets can only be used at the Motley Food Shelf on Thursdays from 10:00 am - 11:30 am for frozen/take-home meals until January 1st.*** Tickets can still be used at Countryside Restaurant in Motley anytime and several other locations in the surrounding area. If you would like more information about this program, including additional locations that accept Club tickets, please call 1-800-488-4146 or visit <https://www.lssmn.org/services/older-adults/nutrition-and-health/diners-clubs>.



Like the City of Motley's official Facebook page at <https://www.facebook.com/cityofmotley>.